

**University of Virginia Licensing & Ventures Group
Position Description**

TITLE: Licensing Analyst / Licensing Associate – Life Sciences

SUPERVISOR: Director, Licensing

I. POSITION DESCRIPTION

As a member of the licensing team, the Licensing Analyst/Licensing Associate will support the Director, Licensing (and other senior licensing professionals) in invention disclosure solicitation, legal and technical due diligence, patent preparation and prosecution, business development, license agreement drafting and negotiation. The Licensing Analyst/Associate will also establish relationships with University of Virginia (“UVA”) faculty inventors to support a wide range of activities to contribute to the overall success of the UVA Licensing & Ventures Group.

II. BACKGROUND

UVA is a comprehensive public research university located in Charlottesville, Virginia. Home to 13 schools, UVA is consistently rated among the top public universities and a university “best values” in the United States. During the fiscal year ending on June 30, 2018, the University reported \$527 MM in research expenditures.

Founded in 1977 as a 501(c) (3) UVA associated organization, the UVA Licensing & Ventures Group (LVG) is the intellectual property management and innovation commercialization organization for UVA’s research portfolio (www.lvg.virginia.edu). During the fiscal year ending June 30, 2019, LVG solicited and/or received 238 invention disclosures, executed 78 commercial transactions, and launched 9 new companies.

UVA LVG team members will be attending the 2020 AUTM Annual Meeting in San Diego on March 8-11th. If interested applicants are attending and would like to schedule time to connect at the conference, please indicate availability in a cover letter.

III. ESSENTIAL FUNCTIONS

Reporting to the Director, Licensing, the responsibilities are to:

- Support the Director, Licensing (other senior licensing professionals) in all functional areas; including such tasks as:
 - Solicit new invention disclosures from faculty, staff and students at the University of Virginia;
 - Perform technical, commercial and legal due diligence, including prior art searching, market analyses and commercial pre-marketing;
 - Make recommendations regarding the appropriateness and scope of intellectual property protection;
 - Draft and negotiate materials transfer agreements, tangible materials licenses, non-disclosure agreements, option/evaluation licenses, non-exclusive licenses, exclusive licenses, etc.;
- Manage UVA LVG’s portfolio of tangible research materials;
- Serve as the primary customer service and faculty liaison to select University departments, centers, programs and partnerships;
- Manage scientific, legal and patent interns as designated by the Director, Licensing;

- Actively participate in University, local and regional events/activities promoting innovation, entrepreneurship and intellectual property awareness; and
- Perform other duties as assigned by the Director, Licensing

IV. QUALIFICATIONS:

- Required:
 - Bachelor's degree in a biological sciences or biomedical related field (e.g., biology, chemistry, genetics, biomedical engineering);
 - Positive attitude, resourcefulness, and demonstrated good judgement;
 - Strong oral and written communication skills;
 - Strong organizational abilities;
 - Ability to work independently.
- Strongly preferred:
 - Advanced degree in biological sciences or biomedical related field, or chemistry and/or an MBA;
 - Knowledge of and experience with patent preparation/prosecution, contract negotiation business development, and university technology commercialization;
 - Experience working in a university environment.

V. COMPENSATION

Salary is commensurate with experience.

The University of Virginia Licensing & Ventures Group is an equal-opportunity employer and does not discriminate on the basis of race, sex, religion, national origin, age, disability, handicap or any other classification protected by applicable law.

VI. TO APPLY

Qualified candidates are invited to apply for the position of Licensing Analyst by submitting a cover letter and resume/CV electronically to lvjobs@virginia.edu. Please direct questions to klepcyk@virginia.edu or 434.982.1610